



Transport &  
Ticketing

 **payzoneplus**<sup>®</sup>

# Strathclyde Partnership for Transport transaction guide.



 **payzone**



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# SPT ticketing top-up card examples.

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Personalised ZoneCard



Personalised Subway Smartcard



Scotrail Smartcard



Stagecoach Smartcard



GoSmart card



Young Scot Smartcard

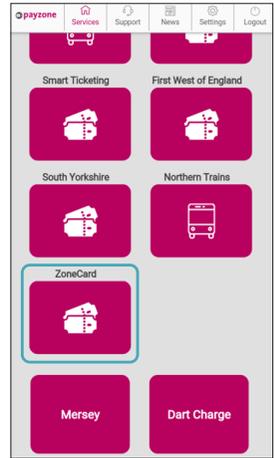
# Making an SPT ticketing transaction.



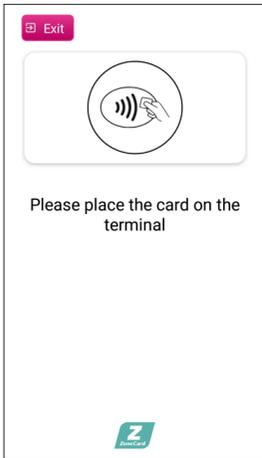
1: Enter **Cashier Passcode**.



2: Select **Transport**.



3: Select **ZoneCard**.



4: Place the smart card onto the screen. Please note do not remove the card until the transaction is completed.



5: Above shows a card with a product already on it. You can choose **Buy** to rapidly repurchase this product (skips to choose start date screen) or press **Other Products** to buy a different ticket.

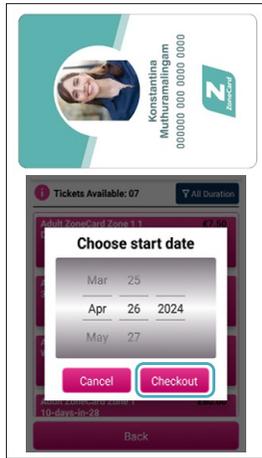


6: Select a **Zone**. The customer will know what Zone they need.

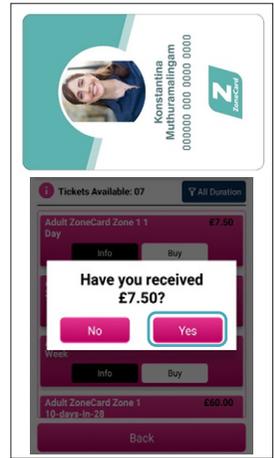
# Making an SPT ticketing transaction (Continued).



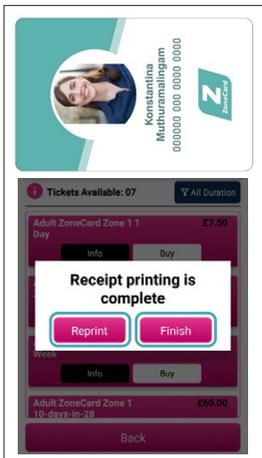
7: Select the **product** you want to buy then select **Buy**.



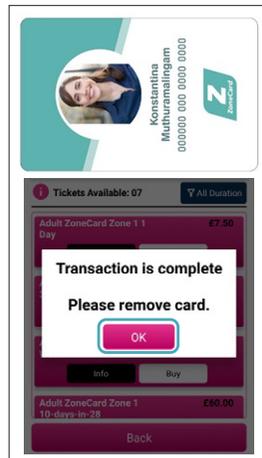
8: Select the **start date** of the ticket, then select **checkout**.



9: Once you have taken the payment you can then confirm you have received the payment by selecting **Yes**.



10: Select **Finish** or **Reprint** if required.

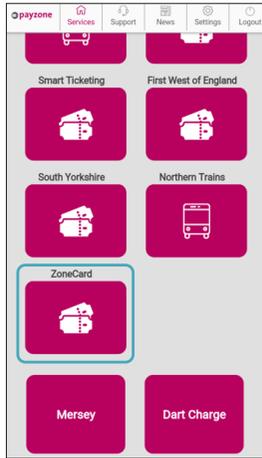


11: The transaction is now complete, the smart card can be removed. Select **OK** to return to the Transport home screen.

# Making an SPT ticketing reversal transaction.



1: Select **Transport**.



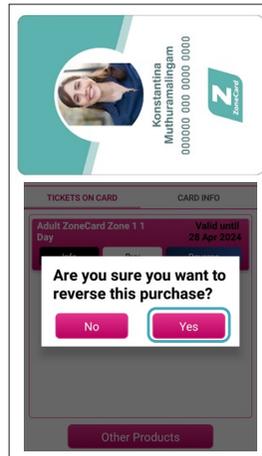
2: Select **ZoneCard**.



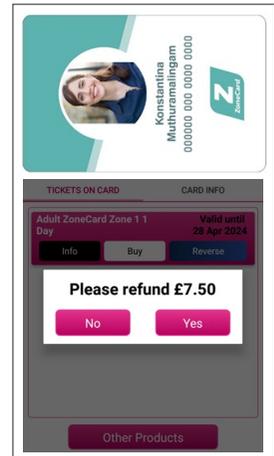
3: Place the smart card onto the screen. Please note do not remove the card until the transaction is completed.



4: Select **Reverse** as highlighted above (reversal must be completed within 30 minutes of the original transaction) If refunds after 30 minutes are required the customer needs to contact SPT directly.

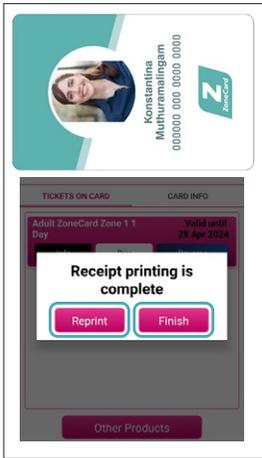


5: Select **Yes** to confirm you wish to reverse the ticket

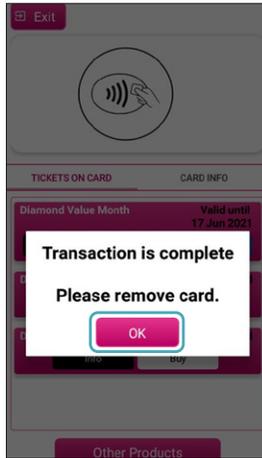


6: Select **Finish** or **Reprint** if required.

## Making an SPT ticketing reversal transaction (Continued).



7: The transaction is now complete, the smart card can be removed. Select **OK** to return to the Transport home screen.



8: The transaction is now complete, the smart card can be removed. Select **OK** to return to the Transport home screen.





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## Get in touch.

 **Call: 01606 566 566**

 **web: [payzone.co.uk](https://payzone.co.uk)**

Opening hours: Mon-Friday: 8am-7pm. Saturday: 9am-5pm.  
Sunday: 9am-1pm.

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